



## Job Posting Child and Youth Worker

### Capilano Community Services Society (CCSS)

#### Position Title: Child and Youth Worker

Location: North Vancouver, BC

Type of Position: Temporary (10 weeks), Full-Time; partially funded by Canada Summer Jobs Program

Wage Rate: \$19/hour gross, for 35 hours per week

Hours: Monday to Friday, shift hours between 9am and 6:30pm – flexible hours required depending on scheduled programming

Start Date: June 10, 2024

End Date: August 19, 2024

#### About Capilano Community Services Society

CCSS is a registered, not-for-profit charitable society with a mission to foster safe, inclusive, and healthy communities where individuals and families can thrive. CCSS provides engaging, low-cost and no cost family, youth, and seniors' programs and support services for North Shore residents. Our programming enhances social connectedness, wellbeing, resiliency, and promotes a sense of community belonging. Recently, in March 2022, CCSS moved to a brand-new community centre in Lions Gate Village where we are delivering expanded programs and services for all ages.

Our summer youth outreach programming is designed for potentially at-risk youth, in the following age demographics: Middle Years (Grades 6 and 7), high school students (Grades 8 to 12) and older youth (18 to 24 years of age). We offer a wide variety of activities that include music, arts, cooking, sports, along with out-trips to local attractions. Our fun, engaging and structured programs promote social and emotional learning, and pro-social behaviours.

#### Overview of Child and Youth Worker Role

The Child and Youth Worker will assist the Youth Program Coordinator, Youth Outreach Workers and Family Coordinator in providing programs and services to children and youth at the Lions Gate Community Recreation Centre and in the community. The primary responsibilities are to support the youth program, however other duties may be assigned to support the Family program when activities are not planned for youth.

The Child and Youth Worker reports to the Youth Program Coordinator.

#### Responsibilities

- Assist CCSS Youth Outreach Workers in planning, developing, coordinating, and implementing summer program activities and out-trips for children and youth ranging in age from 11 to 24 years old.
- Provide leadership, guidance, facilitation, and supervision for children and youth in CCSS programs.

- Actively participate in all aspects of the summer programs such as: indoor/outdoor games/sports, crafts, music, cooking, and life skills and leadership-building activities.
- Engage children and youth in new adventures and experiences to assist program participants to develop new skills and increase independence and resiliency.
- Encourage and model positive behaviour within the group setting and when visiting public spaces.
- Ensure a safe, supportive, inclusive, healthy, educational and fun environment for children and youth.
- Demonstrate sensitivity, understanding, and respect for our program participants and their families, who may have varying facets of vulnerability (low income, learning disabilities, social isolation, trauma, newcomers, etc.), while maintaining professional boundaries.
- Demonstrate respect for diversity and identify and enhance opportunities for inclusion for participants who identify as LGBTQ2S+ youth or, children and youth who are from other cultures (new immigrants), and/or Indigenous children and youth who hold other world views/other ways of knowing.
- Liaise with families/guardians, and third-party service providers, in relation to communications, marketing, coordinating, and implementing summer programs.
- Provide information about other available community services and resources.
- Write program reports, and/or accident/incident reports, and complete program statistics.
- Work collaboratively with staff and management to ensure high-quality programming.

### **Qualifications**

- A minimum of 1 year work and/or volunteer experience in child, youth, and/or family programming.
- A relevant combination of education and work/volunteer experience will also be considered.
- Highly proficient in creating, curating, and using engagement strategies to post content on social media platforms.
- Excellent computer literacy in standard office software programs (MS Office) and other applications for the purposes of word processing, spreadsheets, and design applications (for posters, etc.).
- Ability to speak a second language other than English is an asset.
- It is an asset for applicants to have a regular unrestricted (no "N") class 5 driver's license and access to a reliable vehicle to use daily for work.

### **Knowledge, Skills, and Abilities**

- Demonstrated leadership skills and considerable knowledge of small group dynamics, related to youth.
- Able to recognize and appropriately manage behavioral and social adjustment issues.
- Must have good listening skills, be adaptable, have excellent problem-solving skills, and be able to work well independently and as part of a team.
- Demonstrated awareness, understanding and sensitivity in all issues related to diversity and inclusion, including but not limited to cultural humility and identity, financial status, social isolation, learning ability, gender and sexual identity, language, and migration status.
- Demonstrated ability to plan, organize and operate within an assigned budget.
- Demonstrate basic computer literacy in standard office software programs and comfort navigating online meeting platforms.
- Ability to speak a second language other than English is an asset.
- Ability to carry up to 20 lbs and move furniture as required for room set-up/clean-up.

## **Applicant Criteria**

This job is partly funded by the federal government's Canada Summer Jobs (CSJ) program and therefore applicants must meet the following criteria:

- ✓ be between 15 and 30 years of age (inclusive) at the start of employment,
- ✓ be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act* for the duration of the employment,
- ✓ have a valid Canadian Social Insurance Number at the start of employment and,
- ✓ be legally entitled to work in Canada according to the relevant provincial/territorial legislation and regulations.

For this role, CCSS also requires applicants to have:

- ✓ a successful criminal record and vulnerable sector check will be required prior to the start of employment.

## **How To Apply**

To apply for this job, **please email your cover letter and resume by 5pm on Sunday, May 22<sup>nd</sup>, 2024**, to: Maralyn Wild, Manager, Grants, Programs and Engagement at: [Maralyn@capservices.ca](mailto:Maralyn@capservices.ca)

No phone calls please.

We thank all candidates for applying and will only be contacting shortlisted candidates.